



## JOHN WEST PARK RENTAL APPLICATION

TOWN OF OCEAN VIEW, DELAWARE

Administrative Offices

201 Central Avenue—2nd Floor

Ocean View, DE 19970

P: 302-539-9797 x110

E: reservations@oceanviewde.gov

NAME OF GROUP: \_\_\_\_\_ TYPE OF FUNCTION: \_\_\_\_\_

Reservation Date Requested: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time: From: \_\_\_\_\_ To: \_\_\_\_\_

We will need the following:

Pavilion w/Picnic Tables \_\_\_\_\_ Grills \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE #: \_\_\_\_\_ CELL #: \_\_\_\_\_

EMAIL: \_\_\_\_\_

EMERGENCY CONTACT NAME: \_\_\_\_\_ CELL # \_\_\_\_\_

Thank you for your interest in JOHN WEST PARK. We are very fortunate to have such a lovely area for all to enjoy in Ocean View. To maintain our park, we have had to create certain guidelines and rules that must be followed to assure a fun and safe time for all.

- ☐ Do not attach nails, tacks, staples, etc. to any of the Town's structures.
- ☐ Remove all trash after event that does not fit easily in our receptacles.
- ☐ Pets are only allowed in the designated walking path.
- ☐ Metal detectors are not permitted.
- ☐ NO alcoholic beverages.
- ☐ NO open fires except for when using our grills.
- ☐ Foul language may result in ending your rental upon complaint.
- ☐ NO blow-up equipment such as moon bounces.
- ☐ Park only in designated spots.
- ☐ NO Smoking!

### **THE TOWN IS HELD HARMLESS FOR YOUR USE OF THE FACILITY AND ITS AMENITIES**

*I have read and agree to the rules and regulations for the use of the JOHN WEST PARK:*

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### **TOWN USE ONLY**

Request Approved By: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Reservation Fee: waived / \$50 / \$100 Payment Type: check / money order / cash Date Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ Received by \_\_\_\_\_

Deposit \$50: Payment Type: check / money order / cash Date Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ Received by \_\_\_\_\_

Deposit Return Date: \_\_\_\_/\_\_\_\_/\_\_\_\_